



2017 FAEP Conference at the Capital
Annual Statewide Conference and Training Symposium
Sponsorship and Exhibitor Package

Dear Potential Sponsor & Exhibitor,

We are thrilled to be rolling out the initial program details for the 2017 Florida Association of Environmental Professionals Annual Conference and Training Symposium. This year's "Conference at the Capital" is being hosted by the Tallahassee Area Association of Environmental Professionals and will take place September 14th and 15th at the Four Points by Sheraton in downtown Tallahassee. More details on this exciting event are to follow, but first we want to provide you with these sponsorship and exhibitor opportunities, available on a first come, first served basis. Our most exclusive options are highlighted below.

- ✓ **Title Sponsor:** This exclusive sponsorship opportunity will come with all the sponsor benefits listed in this package and the conference will be presented on behalf of the Event Sponsor. This sponsorship opportunity offers extensive recognition prior to and throughout the event. The Event Sponsorship is being offered for just \$3,500 and includes three complimentary registrations and one exhibitor space.
- ✓ **Reception Sponsor:** One Reception Sponsor will have the exclusive opportunity to support the Thursday evening reception. Do not miss this opportunity to show your support through food and libations. The Reception Sponsor is being offered for \$2,000 and includes two complimentary registrations and one exhibitor space.

In addition to these exclusive sponsorship opportunities, we will be offering Gold, Silver, and Break sponsorships. All the details on the benefits of these sponsorships and how to secure them are provided in this this Sponsorship and Exhibitor Package. There are limited Exhibitor spaces so don't delay in securing your space. Sponsorships and Exhibitor space can be also be individualized. Please let us know your needs and we can work with you. We thank you for your generosity and support and look forward to seeing you at the FAEP Conference at the Capital in September.

Sincerely,

Danielle Irwin & Elva Peppers
2017 Conference Co-chairs
TAAEP Board of Directors Representatives

**2017 FAEP ANNUAL CONFERENCE &
TRAINING SYMPOSIUM**
Conference at the Capital
Sponsorship & Exhibitor Package



SPONSORSHIP OPPORTUNITIES

Benefits of Sponsorship	Event/Title Sponsor (1 available)	Reception Sponsor (1 available)	Gold Sponsor or Field Trip Sponsor	Break Sponsor (7 available)	Silver Sponsor
Recognition in Conference Name	x				
Recognition on Welcome Signage	x				
One Page Ad in Program	x				
Verbal Recognition throughout the conference	x				
Exhibitor Space	x	x			
Room Upgrade for Sponsor Representative	x	x			
Recognition at Reception	x	x			
Break Sponsor – Additional Recognition	x			x	
Choice of either an Exhibitor Space or Sponsorship of a Field Trip - Additional Recognition			x		
Acknowledgement in Publicity Material, Emails, Notices, Website	x	x	x	x	x
Recognition on Conference Signage (Commensurate to Sponsor Level)	x	x	x	x	x
Acknowledgement in the Program (Commensurate to Sponsor Level)	x	x	x	x	x
Complimentary List of Attendees	x	x	x	x	x
Attendee's Nametag Labeled as "Sponsor"	x	x	x	x	x
Complimentary Registration	3	2	1	1	1
Sponsorship Level	\$3,500	\$2,000	\$1,500	\$750	\$500

**2017 FAEP ANNUAL CONFERENCE &
TRAINING SYMPOSIUM**
Conference at the Capital
Sponsorship & Exhibitor Package



EXHIBITOR OPPORTUNITIES

Commitment	Cost
Early – By August 1	\$650.00
Standard – After August 1	\$750.00

All Exhibitors will receive:

- ✓ One six-foot table with two chairs
- ✓ One full event registration
- ✓ Logo in the final program
- ✓ Link from conference website
- ✓ List of attendees
- ✓ Nametag labeled as “Exhibitor”

Exhibitor space will be assigned on a first come, first served basis and exhibitor spaces are limited.

**2017 FAEP ANNUAL CONFERENCE &
TRAINING SYMPOSIUM**
Conference at the Capital
Sponsorship & Exhibitor Package



FAEP SPONSORSHIP/EXHIBITOR FORM

Company Name:		
Address:		
City:	State:	Zip:
Contact Name:		
Phone:	Fax:	
Email:	Website:	

Indicate Selections Below with a Check Mark

Sponsorship Level

- Event/Title Sponsor (includes exhibitor space and 3 registrations).....\$3,500
- Reception Sponsor (includes exhibitor space and 2 registrations)\$2,000
- Gold Sponsor (choice of exhibitor space or field trip, includes 1 registration)\$1,500
 - Field Trip Sponsorship
 - or-
 - Exhibitor Space
- Break Sponsor (includes 1 registration).....\$750
- Silver Sponsor (includes 1 registration)\$500

Exhibitor

- Early Bird (by August 1).....\$650
- Standard (after August 1)\$750

Graphic Requirements for Sponsor and Exhibitor Recognition:

Please email your high resolution logo with this form to conference@faep-tally.com by **August 25, 2017**. We accept JPEG, TIF, and EPS formats and recommend a minimum resolution of 300-600 dpi. Files must be smaller than 4 MB.

RETURN THIS FORM WITH PAYMENT

Checks are preferred. Special instructions can be provided for credit card payments. Make checks payable to **Tallahassee Area Association of Environmental Professionals**.

Mail checks to:
Justin Whitfield
1108 Benjamin Chaires Rd.
Tallahassee, FL 32317

Questions:
conference@faep-tally.com

Sponsors and Exhibitors will be confirmed on a first-come, first-served basis.

Payment must be received prior to printed recognition in conference materials.

Cancellation Policy: If written cancellation is received by August 1, 2017, a full refund will be made less \$100 administrative fee. If cancellation is received after August 1, 2017 and before materials go to print, an 80% refund less \$100 administrative fee will be given. After materials go to print, no refund will be made.