



FAEP BOARD MEETING MINUTES

March 25, 2019

12:00 p.m. (EST)

605-475-4000 (code 607028#)

I. Call to Order

II. Roll Call

Name	Attendance	Proxy
Tim Perry – President & At Large Member	X	
Amy Guilfoyle – Past President	X	
Ryan Goldman – Vice President & At Large Member	X	
Elva Peppers – Treasurer	X	
John Abbott – Secretary	X	
Bruce Hasbrouck – Parliamentarian	X	
Teri Hasbrouck – Administrator	X	
Todd Hodgson – Central Chapter		
Stan Stokes – Northeast Chapter	X	
Ashley Jansen – Northwest Chapter	X	X Will Stokes
John Abbott – South Chapter	X	
Arielle Poulos – Southwest Chapter	X	
Elva Peppers – Tallahassee Chapter	X	
Tina Fritz – Tampa Bay Chapter	X	
Susan Mason – Treasure Coast Chapter	X	
Hannah Rowe – At Large Member	X	
Elva Peppers – At Large Member	X	
Tom Mullin – At Large Member	X	
Jill King – At Large Member	X	
George Sprehn – At Large Member	X	

A majority of the board or their proxies shall constitute a quorum.

III. Approval of February Meeting Minutes

- a) Arielle made the motion to approve the February 2019 minutes; Jill seconded; all aye except Susan abstained because she was absent for the February meeting; motion passed.

IV. Past-President's Report

- a) Amy is preparing the April calendar. **Action Item: Each chapter representative shall send their calendar of events to Amy as soon as possible this week.**

V. VP's Report

- a) Ryan: nothing to report.

VI. Treasurer's Report

- a) FAEP Younger Professionals Initiative. Elva stated she received applications from the South Chapter (Youth Climate Summit), Tampa Bay Chapter (networking social), and Treasure Coast Chapter (FAU Harbor Branch event). FAEP will reimburse chapters up to \$250 for certain qualified events to target younger members.
- b) Bank United – \$25,677.54
- c) Bank United interest rate: Bruce researched various money market accounts, bond rates, and credit unions to search for a better interest rate on our Bank United money market account. Elva noted this account is primarily a reserve account and Bruce noted that we haven't tapped into it in 9 years. Elva noted that our Wells Fargo account is strong, and Tim noted that there are no foreseeable major expenses with the FAEP 2019 conference or the NAEP 2020 conference. The Board did not identify any foreseeable need for the funds. Bruce and Elva identified that we could increase our annual interest from about \$190/year to \$500-\$600/year with a 12 month Certificate of Deposit (CD). Tim noted the early withdrawal penalty is typically only 180 days of interest. Elva made a motion to move the entire Bank United account balance to a 12 month CD; Susan seconded the motion; all aye; motion passed.
- d) Wells Fargo - \$26,887.89 (the account we use for most of our transactions)

VII. Secretary's Report

- a) John: nothing to report.

VIII. Administrator's Report

- a) Teri explained that we are transitioning from the memberclicks classic account to the new platform, so the office report is currently unavailable. The website upgrade is in progress and might be rolled in late April.

IX. President's Report

- a. NAEP Update

- i. NAEP *Environmental Practice* and Newsletter: NAEP has a constant call for articles for the journal (technical) and the newsletter (more informal). **Action Item: Chapter representatives will share the NAEP call for articles for the NAEP *Environmental Practice* journal and the NAEP Newsletter with their chapter members.**
- ii. NAEP 2019 Conference: Tim reminded the Board that the upcoming national conference is in Baltimore on May 19-23, 2019. Tim explained that FAEP and NAEP are assisting with defraying some costs to help Ryan and John attend the conference to bring back lessons learned for the 2020 national conference in Fort Lauderdale.
- iii. Amy stated she attended the last NAEP regular meeting. A primary focus of the meeting was establishing new chapters in other parts of the U.S.

X. Old Business

- a. 2019 Conference – Tampa.
 - i. Tina explained the Call for Abstracts for the FAEP 2019 conference is out, with a deadline for abstracts on April 16. **Action Item: The Tampa Chapter will re-distribute the link to the call for abstracts. Chapter representatives will distribute the FAEP 2019 call for abstracts to their chapter members.**
 - ii. Tampa chapter working with the Port to get a tour / cruise, possibly NEPA training, possibly living shoreline workshop, and possibly Hazwoper training. Tampa chapter also working on sponsors and exhibitors.
 - iii. Keynote speaker will be Eric Sutton (FWC Executive Director)
- b. 2020 Conference – Fort Lauderdale
 - i. Tim explained an initial kickoff meeting was held with the Conference Committee in February. The committee is working on a budget to present at the May NAEP meeting. No other work is needed at this time.
 - ii. Bruce reminded the Board that he can print handouts for use at conferences or other events to promote FAEP.

XI. New Business

- a) None.

XII. Board Goals

- i. Beacon Publication and Articles Goal – 2 articles per chapter per year (Winter through Fall) –**Spring** issue (articles due April 1) Central, Northeast, Northwest, South; **Summer** issue (articles due July 1) Southwest, Tallahassee, Tampa Bay, Treasure Coast; **Fall** issue (articles due October 1) Central, Northeast, Northwest, South; **Winter** issue (articles due December 31) Southwest, Tallahassee, Tampa Bay, Treasure Coast
 - 1. **Action item: Chapter representatives to ensure that their chapter provides articles to Tim for use in the Beacon.**
- ii. Membership Increase Goal – 860. Not discussed today.
- iii. New Website – discussed above under Administrator’s Report.

- iv. Educational / Training Program for FAEP members; Multiple locations around the state; Possibly paid presenter; Possible topics - Phase 1 training, soils, regional botany, UMAM? Not discussed today.

XIII. Chapter Discussions (as time permits).

- a. Tallahassee – Elva Peppers. Had member appreciation event at museum with zip-lining and dinner. Upcoming networking event for young professionals on April 17.
- b. Tampa Bay – Tina Fritz. Had luncheon last month on 100 years of data in Tampa Bay. Upcoming social event. Upcoming luncheon on climate change resiliency on April 17.
- c. Treasure Coast – Susan Mason: Had event at FAU Harbor Branch in Ft Pierce Feb 28; was well attended by students and professionals; was set up as a speed networking event where students sat at tables and professionals rotated around; questions were provided to help guide discussion; students were very grateful to have us come up considering the drive. Will have another student event, this time focusing on the southern part of the chapter area. Upcoming fun run/walk on March 27. Upcoming event on April 10 related to artificial structures and mangrove habitat. Membership drive with prize.
- d. Central – Hannah Rowe: Had social last Thursday. Upcoming luncheon in April. Elections upcoming. TBAEP/CFAEP golf tournament was a big success.
- e. Northeast – Stan Stokes. Had social last Wednesday. Next Thursday is a presentation from the St. Johns River Keeper on rising water levels. Upcoming social in St Augustine.
- f. Northwest – Will Stokes: March event was a lunch & learn with a forester from USFS speaking about impacts from Hurricane Michael. Upcoming Earth Day cleanup event on April 9.
- g. Southwest – Arielle Poulos. Upcoming social event on Friday on a local farm. Planning a gopher tortoise training in late April or early May.
- h. South – John Abbott: March event was a booth at Broward County’s Water Matters Day. March 30 will be kayaking and Adopt-an-Island cleanup. April 12 will be a student mentoring event at Nova Southeastern University. April 27 will be invasive vegetation removal and botany walk at Miramar Pineland.

XIV. Other Discussion

- a. George asked if there was interest in a training or presentation on how GIS is being used in environmental applications. The Board was interested in the topic. George may put together a lunch & learn for the Southwest Chapter, and may submit an abstract for the FAEP conference.

XV. Upcoming Meeting – Monday, April 22

XVI. Review Action Items (if any) Action items identified in red.

XVII. Adjournment 12:45 pm