



2017 FAEP  
*Conference at the Capital*  
Annual Conference & Training Symposium

## ABSTRACT SUBMISSION RULES AND GUIDELINES

**Co-hosted by FAEP and the Tallahassee Chapter  
September 14-15, 2017  
Four Points by Sheraton Tallahassee Downtown  
Tallahassee, Florida**

The Florida Association of Environmental Professionals (FAEP) and the Tallahassee Chapter are honored to host the 2017 Annual Conference and Training Symposium in Tallahassee, on the **14<sup>th</sup> and 15<sup>th</sup> of September 2017**. The Conference will include keynote speakers, technical sessions, expo, networking opportunities, training classes, and field trips. This conference provides an excellent opportunity for professionals and students working in a wide range of environmental specializations to come together and present recent projects, lessons learned, and new techniques and/or ideas. This year's conference will focus on: Restoration Ecology, Environmental Regulations in Florida, Brownfields, Remediation Institutional Controls, Resiliency Planning, Stormwater Management, and Imperiled Species. Presentations related to this year's topics are encouraged. Presentations covering spring restoration, aquifer recharge, remediation and engineering control design, emerging technologies and surveying and mapping techniques are encouraged.

### Instructions for submitting presentation abstracts

The deadline for submitting abstracts is **May 15, 2017**.

Abstract submittals should include the following information:

- Full name
- Address
- Phone number
- Email
- The preferred method of contact
- Professional title and/or year of doctoral program
- Affiliation
- Biography
- Presentation title and a brief description of your presentation topic
- Estimated presentation length in minutes (if speaking)
- Which of the conference topics your presentation is related to

Title must accurately and concisely reflect the abstract content. **The presentation description must be 200 words or less** and submitted in MS Word in the above format.



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Abstracts should be submitted via email to [conference@faep-tally.com](mailto:conference@faep-tally.com). The 2017 Annual Conference Committee will review and vote on all abstract submissions. A notification of acceptance will be emailed to the corresponding author no later than June 30, 2017. Written notification is required for all submission withdrawals, and must be submitted by the primary author.

### Guidelines for Presentations

Presentations shall be made using PowerPoint software. LCD projectors and laptops will be provided. Please arrange to send a copy of your finished presentation to [conference@faep-tally.com](mailto:conference@faep-tally.com) **no later than September 1, 2017**. Please DO NOT bring presentations on a CD-RW, zip drive, or super disc.

Questions should be directed to [conference@faep-tally.com](mailto:conference@faep-tally.com), or directly to Christina Omran [comran@ene.com](mailto:comran@ene.com), Elva Peppers [elvapeppers@felsi.org](mailto:elvapeppers@felsi.org) or Danielle Irwin [dirwin@coastalsystemsint.com](mailto:dirwin@coastalsystemsint.com)